

007 - MCC CLOSING PACKAGE CHECKLIST

The MCC Closing Package will not be processed, nor will a Mortgage Credit Certificate be issued for the Applicant, until all the items below are received by the Program Administrator.

Applicant Name	
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LENDER CONTACT INFORMATION

Company Name	
Contact Name	
Phone Number	
Email	

PLEASE SEND ONLY ITEMS LISTED BELOW:

_____ 1. Copy of **008 - MCC Closing Affidavit**

- Review and make sure all information filled in is completed and correct.
- Signature with Date - of Applicant(s) (anyone who executes the Deed of Trust)

_____ 2. **Corporate check** made payable to **First Southwest Company (the Program Administrator)** for the MCC Application Fee of \$100.00, the MCC Closing Package Review Fee of \$250.000 and the MCC Issuance Fee (1% of the loan amount). Total fee due stated below:

<u>\$100.00</u>	<u>MCC Application Fee</u>
<u>\$250.00</u>	<u>MCC Closing Package Review Fee</u>
<u>\$0.00</u>	<u>MCC Issuance Fee (1% of the loan amount)</u>
<u>\$0.00</u>	<u>Total MCC Fees Due*</u>

**Please make payable to:
First Southwest Company
325 N. Saint Paul Street, Suite 800
Dallas, Texas 75201**

*** This total is based on loan amount information provided in the MCC Application Package. Please notify us as to any changes in the loan amount prior to Closing.**

_____ 3. Copy of **Mortgage Note**

_____ 4. Copy of signed **004 - MCC Seller Affidavit**, if not included in the MCC Application Package

After loan closing and receipt of all items on this page, the MCC will be issued to the borrower via mail and a copy will be emailed to the lender. The borrower will also receive the completed Recapture Tax Form 009 for their records.